

**PLATTSMOUTH SOCCER CLUB ADDENDUMS**  
AMMENDED JULY 2000

**ARTICLE I**  
**PURPOSE & FORMATION**

Sec. 1. **NAME:** The name of this club shall be the Plattsmouth Soccer Club. Hereinafter, it shall be referred to as PSC.

Sec. 2. **OBJECTIVES:** PSC shall provide an opportunity for the people of Plattsmouth, Nebraska and its vicinity to enjoy the sport of soccer in a supervised, recreational format. PSC shall be a private, non-sectarian, non-profit organization. PSC shall not discriminate against any person nor deny any person participation in club activities on the basis of race, color, national origin, creed, or gender.

A. The philosophy of PSC is that soccer is only a game and shall be viewed as no more than an opportunity to promote the ideals of sportsmanship and physical fitness.

B. Because winning is of secondary importance and because each team member is considered to be of equal value, each registered participant is guaranteed the opportunity to play at least one half (or two quarters) of each game. Exceptions may be made only in the event of illness, injury, suspension from play due to rules violation, or disciplinary action by a coach, e.g. due to inappropriate behavior, numerous unexcused absences from practice, etc.

C. All members, PSC officers, coaches, players, parents, and referees are expected to conduct themselves in a sportsmanlike manner at the field of play or in any dealings with other persons associated with the sport of soccer. Mutual respect should be exercised at all times. Cheating, abusive language, harsh criticism, and a win-at-all-cost attitude are not compatible with PSC ideals.

Sec. 3. **OFFICE:** The corporation office in the state of Nebraska is:

Registered Agent	Kurt Meisinger
Street Address	3908 Buccaneer Blvd
City	Plattsmouth
County	Cass

The registered agent and office may be changed as needed by the Executive Council without bringing it to a majority vote at a general meeting to insure a smooth operation of the PSC. The agent will insure that the Articles of Incorporation are renewed every 2 years with the Secretary of State office on odd-numbered years.

Sec. 4. **JURISDICTION:** The jurisdiction of PSC shall include the city of Plattsmouth and the vicinities in the confines of the Cass County lines. Any individual who resides in another soccer club's jurisdiction who wishes to be a participant in PSC activities may do so only with the approval of the individual's home club and with PSC Executive Council approval.

Sec. 5. **COLOR:** The color to represent the PSC club shall be blue for recreational soccer.

Sec. 6. **AFFILIATION:** PSC may affiliate with any soccer league for the purpose of organizing seasonal play. League affiliation shall be approved by a majority vote of the members at a general club meeting.

Sec. 7. **SPONSORSHIP:** Sponsorship will not be allowed for financing games, traveling cost, uniforms, equipment, etc. This is for all levels of players.

Sec. 8. **FUNDRAISING:** Fundraising for the good of the club will be permitted as long as the Executive Council has approved it. Individual teams, who need to raise money for traveling costs, extra fees, etc., shall submit their request to raise funds to the Executive Council for approval.

## **ARTICLE II MEMBERS**

Sec. 1. **ACTIVE MEMBERSHIP:** Members of PSC shall consist of the parents or guardians of the registered players, elected club officers, and all coaches. Any other person seeking PSC membership must be voted in by a majority vote of PSC members present at a general club meeting. Active memberships shall be maintained so long as dues are paid, members abide by the addendum's, rules, and regulations established by the Executive Council, and the member has a child in active participation during the year or is a coach or assistant coach.

Sec. 2. **RESIGNATION:** Voluntary termination of membership from the club shall be submitted in writing to the Secretary. This does not release the member from financial obligations accrued or unpaid.

Sec. 3. **SUSPENSION OF MEMBERSHIP:** The Executive Council may suspend or expel any member whenever in their judgment the best interests of the club will be served thereby upon the recommendation of the Grievance/Conduct Committee.

Sec. 4. **REINSTATEMENT:** Upon written request of the suspended member filed with the Secretary, the Executive Council may reinstate such suspended member to membership upon such terms as the Executive Council deems appropriate.

Sec. 5. **INACTIVE STATUS:** A child who is not participating in the soccer program shall be considered inactive. Club fees shall not be adjusted during a period of inactivity.

Sec. 6. **MEMBERSHIP DUES:** The Executive Council shall determine the amount of dues, annual fees, and terms of payment for membership.

Sec. 7. **TOTAL MEMBERSHIP:** The Executive Council shall determine the number of memberships available.

Sec. 8. **GENERAL MEETINGS:** General club meetings shall be held at least twice per playing year; one prior to the fall season and one prior to the spring season. However, it is beneficial for the club to hold one meeting every month except November, December, and January for the optimum maintenance of club business and operations.

Sec. 9. **ANNUAL MEETING:** The annual meeting of the membership shall be held on the second Thursday in the month of May every year at 7:00 p.m., for the purpose of electing officers and for the transaction of such other business as may come before the meeting. If the day fixed for the annual meeting is a legal holiday in the state of Nebraska, such meeting shall be held on the next succeeding Monday. In the event of an emergency or special circumstances, the annual PSC meeting may be postponed by the majority vote of the Executive Council. If this happens, the Executive Council must stay in office until the new slate of officers are elected. If the new officers are not voted upon at the above mentioned meeting times, then an election shall be held as soon as possible at a special meeting.

Sec. 10. **SPECIAL MEETINGS:** Special meetings of the PSC may be called by the President, the Executive Council, or at the request of active members. The notice of this meeting can be written, printed, or delivered verbally at the direction of the President, Executive Council members, or persons calling this meeting. The notice shall state the time, place, and purpose of the meeting. The notice may be placed as an ad in the notice section of the newspaper - at least two times. This notice shall be delivered not less than fifteen days or more than fifty days prior to the date of the meeting. No notice is given of regular meetings.

Sec. 11. **EXECUTIVE COUNCIL MEETINGS:** Executive Council meetings may be held once a month as long as three days prior notice is given to the Executive Council members. If the majority of the Executive Council members request a special meeting, the President must call one with three days notice being given. The President shall designate the time and place for these meetings as each situation demands. A record of attendance and business transacted should be kept. Other members may be allowed to participate at the invitation of the Executive Council.

Sec. 12. **MEETING PLACE:** The Executive Council shall designate the place of meeting for general, annual, or special meetings.

Sec. 13. **VOTING OF SHARES:** Each family membership, coach, assistant coach, or Executive Council member is entitled to one vote in each matter submitted to a vote at a meeting of the membership. However, no (one) person/family gets more than one vote. Associate members shall not be entitled to vote.

### **ARTICLE III ORGANIZATION**

Sec. 1. **EXECUTIVE COUNCIL:** The Executive Council is responsible for the day to day operation of PSC. The members of the Executive Council shall be elected by the majority vote of active members present at the May meeting. The members of the Executive Council shall attend each general club meeting. The Executive Council shall meet monthly between general club meetings. The Executive Council shall strive to make its decisions on a consensus basis with the intention of promoting the interests of PSC. The members of the Executive Council shall consist of 10 members and are as follows: President, Vice President for Activities, Secretary, Treasurer, Registrar of Boys, Registrar of Girls, Director of Competitive/Select Teams, Director of Boys Teams, Director of Girls Teams, and Director of Micro Teams. The above mentioned members shall constitute the Board of Directors indicated in the Articles of Incorporation and shall be the overall governing authority of the PSC.

Sec. 2. **ELECTION AND TERMS OF OFFICE:** All officers of the PSC shall be elected annually at the annual meeting of the membership. Each officer shall hold office until his/her successor has been elected, until his/her death, or until his/her resignation or removal from office.

Sec. 3. **REMOVAL FROM OFFICE:** Executive Council members may be removed from office when the Council feels the member is not performing his/her duties in the best interest of the PSC with a two-thirds (2/3) majority vote of the Council.

Sec. 4. **VACANCIES:** An officer vacancy may be filled by a majority vote of the remaining officers for the unexpired term. In the case of a vacancy of the President, the Vice-President of Activities shall assume the duties of the PSC President for the unexpired term.

Sec. 5. **PRESUMPTION OF ASSENT:** Any member of the Executive Council who is present at a meeting of the Executive Council at which action is taken on any corporate matter shall be presumed to have assented to the action unless his/her dissent is entered into the minutes of the meeting or he/she files their written dissent to the Secretary of the meeting before adjournment or a written dissent is filed by registered mail to the Secretary of the organization immediately after the adjournment of the meeting. This right to dissent cannot apply to a member of the Executive Council who voted in favor of such action.

Sec. 6. **INFORMAL ACTION BY THE EXECUTIVE COUNCIL MEMBERS:** Any action required to be taken at a meeting of the Executive Council, or any other action which may be taken at a meeting of the Executive Council, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all the officers. Such consent shall have the same force and effect as a unanimous vote of the Executive Council.

#### **ARTICLE IV POSITION DESCRIPTIONS**

Sec. 1. **PRESIDENT:** The president is the chief executive officer of PSC and is responsible for making general operational decisions to promote the interest and activities of PSC in accordance with the principles set down in these addendums and with the support of the membership and the Executive Council. He/she shall act as chairperson at all PSC meetings and chairperson of any committees established to review and make recommendations concerning the addendums, grievances, member conduct, or planning the future PSC development. He/she shall cast the deciding ballot in the case of a tie vote in any membership or Executive Council meeting. He/she shall be the representative of PSC in all public forums. He/she shall appoint the Vice-President to act in his/her absence. He/she shall appoint committees as needed and review appointees in June for possible changes and be responsible for organizing a committee for fund raising when needed.

Sec. 2. **VICE-PRESIDENT FOR ACTIVITIES (V-P/A):** The V-P/A shall be responsible for coordinating the scheduling of league and non-league games, weather-related make-up games, supervising tournaments, clinics, or camp participation, and scheduling usage of practice fields. He/she shall oversee field maintenance. He/she shall work with the Treasurer in the ordering of supplies, equipment, uniforms, and awards.

Sec. 3. **SECRETARY:** The Secretary shall maintain the historical records of PSC. He/she shall prepare an agenda for each PSC meeting. He/she shall be responsible for coordinating the notification of officers, members, or participants of the dates and times of all PSC meetings. He/she shall record the minutes of all PSC meetings. He/she shall supervise the duplicating of all PSC documents or materials. He/she shall be responsible for maintaining all PSC correspondence with other organizations or persons.

Sec. 4. **TREASURER:** The Treasurer shall be responsible for the maintenance of the financial assets of PSC. The Treasurer and the President must sign any draft against the savings assets of PSC. He/she shall present a report on the financial status of the PSC at each meeting. He/she shall work with the V-P/A in ordering supplies, equipment, and awards. At least one other member of the Executive Council appointed by the council will be able to sign checks for debts incurred in the absence of the Treasurer. All books are subject for review at any time and shall be audited internally (excluding the Treasurer) at the end of the fiscal year. The audit shall be completed and presented at the annual meeting. The Treasurer is responsible for being the registered agent and assumes his/her responsibilities.

Sec. 5. **REGISTRAR OF BOYS, REGISTRAR OF GIRLS:** The Registrars shall be responsible for registering all participants in accordance with the regulations set down by superior governing bodies, i.e. FIFA, U.S. Soccer Federation, Nebraska State Soccer Assoc., and any league with which PSC affiliates. He/she shall maintain all records of registration and make them available to authorized officials of governing bodies upon request. He/she shall verify the age of each player and keep a copy of each player's birth certificate (or other approved I.D.) on file until age 19. He/she shall insure that all required releases or other necessary documentation are completed and signed and that all

fees have been paid and shall notify the Treasurer of any deficits. He/she shall work with the Directors and the Executive Council prior to each season in assigning players to the proper age groups (at least 3 weeks before the state registration is due). He/she shall be responsible for the preparation and distribution of team player rosters, medical information forms, and USSF/USYSA player passes which shall be laminated before distribution to each coach. He/she shall be responsible for the preparation and distribution of PSC rosters listing officers, teams, and coaches and the notebooks for each coach containing reminders, special notes, updated addendums, and any other appropriate material for their age group. He/she shall present all transfers and team requests to the Executive Council to vote on for approval.

**Sec. 6. DIRECTOR OF COMPETITIVE/SELECT TEAMS:** The Director shall be responsible for maintaining good communication between the Executive Council, coaches, the membership, and competitive/select team organizations. The Director shall attend all meetings concerning the competitive/select teams as the club's liaison and relay the information to the appropriate PSC club officers. The Director shall be responsible for fielding complaints related to the teams in their respective division and if necessary, work with the grievance committee. The Director shall be appointed to any committee established to review player, coach, or member conduct. The Director shall be responsible for recruiting players, coaches, and referees for their division and obtaining missing player pictures, SSN's, birth certificate copies, and uniform sizes for the Registrar. The Director shall be responsible for overseeing and planning tryouts when needed with assistance from coaches and parents, notifying the District Commissioner of the tryouts, and ensuring that all potential players are given the opportunity to try out (not just select individuals). All returning and new players must tryout. Tryouts must be held after the State Cup Tournament up to July 21st to allow for sufficient time for notification. Upon completion of the tryouts, the Director shall notify all participants of the results within 10 days.

**\*\*NOTE\*\*** For tryout rules see (Article V Sec.5D). The Director shall work with the Registrars in team formation and notify him/her of tryout results. The Director shall ensure that coaches are following the guidelines set up for their respective teams by the organization they are participating in and the PSC addendums. The Director shall call his/her teams for special meetings.

**Sec. 7. DIRECTOR OF BOYS TEAMS, DIRECTOR OF GIRLS TEAMS, DIRECTOR OF MICRO TEAMS:** The Directors shall be responsible for maintaining good communications between the Executive Council or the membership and the coaches. They shall be responsible for fielding complaints related to the teams in their respective divisions and if necessary, working with the grievance committee. They shall be appointed to any committees established to review player, coach, or member conduct. They shall work with the Registrar in making age group assignments. They shall ensure that the players in their respective divisions have met all eligibility requirements before they are allowed to take part in any game or practice. They shall be responsible for recruiting players, coaches, and referees in their respective divisions. Directors shall call coaches for special meetings. Directors shall assist the Registrars in obtaining missing pictures, SSN, birth certificate copies, and uniform sizes.

Sec. 8. **CORRESPONDENT:** Shall maintain Web site with current events and notices as provided. Also monitor and up date messages on the **296-4017** soccer telephone line.

Sec. 9. **COACH:** Hereafter, coach refers to coach and assistants. All coaches shall be 18 years of age and older, or if under 18 years of age, shall meet with the Executive Council and be approved by a majority vote of the Executive Council. Coaches shall be responsible for supervising the play of the participants on their teams. They shall work with the V-P/A in scheduling events and in field maintenance. A coach, or a parent appointed by the coach, shall be present at all practices, scrimmages, games, or other events. The coach is responsible for ensuring that player medical information forms are on hand at all PSC events. The coach, or the coach's representative, should take all reasonable precautions to ensure the safety of all participants and should direct any injured or ill player's receipt of appropriate medical care. Coaches shall be responsible for teaching participants the rules of the game, soccer technique and strategy, and sportsmanlike behavior. Coaches are the soul of any athletic organization and their primary goal should be to make it possible for the players to learn and enjoy the sport. Coaches are volunteers. Coaching appointments and assignments are subject to review by the Executive Council. Coaches shall abide by the PSC objectives. Coaches shall ensure that players have the opportunity to play at least half of the game on recreational teams. Coaches shall conduct one team parent meeting prior to the beginning of each playing season. Coaches must have player cards up to date and available at each game. Lost player cards will cost the coach \$4.00 to replace. If a coach does not plan to coach the next season, or moves in between seasons, he/she must return all PSC issued equipment, notebooks, and player cards. At the end of the fall season, ALL passes must be turned into the appropriate Directors. There are NO EXCEPTIONS. At the end of the spring season all notebooks, keys, and equipment must be handed in to the V-P/A.

\*\*\*\*\*NOTE\*\*\*\*\*

- 1.) No team stacking or stealing players from other teams. (see Article V Sec.12)
- 2.) Do not contact any officer at their place of employment. (see Article V Sec. 12)
- 3.) Coach will leave after all players have left from practice and games. Another coach is not responsible for other teams' players.
- 4.) All coaches must notify the Bellevue Game Scheduler (see officer roster from Bellevue for phone number), Plattsmouth Park Supervisor, and the V-P/A if it is necessary to reschedule games differently from the original schedule or rain date schedule.
- 5.) No coach can issue PSC equipment to players or parents.
- 6.) Coaches should not expect players to have any other equipment other than the PSC

uniform and shinguards. All other items, such as: soccer balls, soccer shoes, etc. are optional and not required for playing soccer.

7.) Any coach wanting his/her team to participate in tournaments must submit a copy of the application form and the team roster to the Registrar 2 weeks prior to the tournament. For tournaments held out of Nebraska, team coaches must also submit out of state travel papers two weeks prior to the tournament. Failure to meet these requirements shall result in insurance being null and void and the coach shall be held responsible for any injuries to his/her team and/or the teams they play against. Individual teams will be responsible for paying fees required by the state for out of state tournaments.

## **ARTICLE V ADMINISTRATIVE RULES**

Sec. 1. **REGISTRATION:** Preregistration will be at the discretion of the Executive Council. Two or more registration meetings shall be held each season. For the fall season, registration shall be held no earlier than the last week of April and no later than the last week of May. For the spring season, registration shall be held no earlier than the last week of September and no later than the last week of October.

Sec. 2. **CLASSIFICATION OF PLAYERS:** This includes all Competitive/Select, Recreational, and Micro players and pertains to playing priorities. Players shall be placed on teams in the following order:

A. Returning players are defined as players that were registered for the previous season with PSC that register in any of the registration meetings.

B. New registrants are new players not registered for the previous season with PSC that register in any of the registration meetings.

C. Late registrants are new players and returning players that register after the last scheduled registration meeting.

**THERE WILL BE NO EXCEPTIONS TO THESE CLASSIFICATION RULES.**

**\*\*NOTE\*\*** Players must be registered with the state Registrar (this can take up to 1 to 2 weeks) prior to participation in any game. For the protection of the player(s).

Sec. 3. **PLAYER REQUIREMENTS:** August 1st determines what age group a player shall be placed in (age prior to date) for the fall season. Players must be 4 years old before August 1st to begin playing Micro soccer. The Executive Council may or may not grant a request to move up to the next age group if there is spaces available, under certain circumstances, and if it benefits the club as a whole. **THERE ARE NO GUARANTEES.** For the spring season the same rules apply. Micro players may start to play if they are age 4 before March 1st. When a player is registering for the first time, he/she needs to bring a birth certificate copy, a social security number (In lieu of SSN, A

written request by the parent/guardian not to disclose SSN with the state must be submitted.), and a current picture. Returning players may be requested to do the same if the cards and Registrar's files are not up to date. For the fall season, all registering players must have a picture. In order for the registration form to be valid, a parent or guardian must sign it.

Sec. 4. **FEES:** The seasonal registration fee shall be determined by the Executive Council of PSC. A late fee will be charged in addition to registration fees for registrations received after the end of the last scheduled registration meeting for each season. This includes Competitive/Select, Recreational, and Micro players. The fee shall be determined by the Executive Council. Refunds for players not accepted or registered shall be for the full amount. After the first game no refunds will be made. All refunds shall be made as soon as possible. Request for refunds shall be first submitted to the Treasurer, and only by a parent or guardian. Request for refunds may or may not be approved by the Executive Council. If a refund is made, it will be minus the state registration fee and other expenses incurred.

Sec. 5. **TEAM FORMATION:** The Registrar and the Executive Council will determine the placement of players to best suit the needs of PSC using the classification of players (see Article V Sec. 2). All decisions will be made by the Executive Council in all problem areas which include: late registrations, transfers, requests to move up, splitting a team to form more than 1 team, requests for a specific team, and angry parents. **\*\*NOTE\*\*** These decisions will be made with the intent of maintaining the PSC objectives as stated (see Article I Sec. 2) and not for the sole purpose of benefiting one team or player.

A. Recruiting:

1. Competitive/Select - Recruiting is allowed only after the completion of the State Cup Tournament up to July 21st. Any previously registered recreational team that has a coach who wants to go competitive must give their current players the option of playing on their team before recruiting other players. After June you may recruit players that are not previously registered recreational players to fill the team as long as the coach and their family does not limit it to select individuals but uses flyers, ads, and tryouts (see Article V Sec. 5D).

2. Recreational/Micro - Recruiting is not allowed for the purpose of filling a specific team. Recruiting is allowed as long as it's to increase the number of players in the club.

B. Harassment of a player or their parents or guardians will not be tolerated when trying to recruit players. (see Article V Sec. 12)

C. Micro Formation - Using Article I Sec. 2 as a foundation, it is important to remember micro soccer is set up as an introduction to soccer, not to form stacked teams. Teams will be formed to create a balance of boys and girls along with all ages being equally represented on each team, as much as possible.

**\*\*NOTE\*\*** If the number of registrations in any age bracket requires the movement of players from a previous team to create even teams, it will be done at random (meaning **THERE ARE NO GUARANTEES THAT A RETURNING PLAYER WILL BE ON THE PREVIOUS SEASON'S TEAM**). Separate boys and girls teams shall be formed

for play in separate leagues. Boys and girls may be placed on opposite teams with Executive Council approval as long as the team composition remains predominantly girls or boys for the respective leagues.

D. Competitive formation - Recreational guidelines are used along with the following:

1. Tryouts - The PSC will mandate tryouts whenever the number of registered players exceeds the maximum allowed on the team. If advertising is used the coach must print the following statement on all brochures, flyers, and ads. "In accordance with the rules and regulations of the NSSA, no registration is effective or binding until August 1st."
2. The coach is responsible for setting up half the field of play since they are a traveling team.
3. If a team is assessed a fine for failure to field a team, the team and the coach are responsible for paying these fines since they are not included in the registration fees. Players must realize that when they sign up for a competitive team, they are responsible for showing up at the games. Competitive games are not usually rescheduled.
4. The Plattsmouth Soccer Club would prefer that the competitive teams wear PSC uniforms. However, if desired, a different uniform may be worn. At the team(s) expense with no sponsorship (see Article I Sec. 7).
5. If a player registers competitive, he/she is bound to that team for the year, fall and spring, unless the coach is willing to release him/her with a written statement.
6. All competitive/select players and coaches are subject to the PSC addendum's since they play under our sponsorship.

Sec. 6. **RULES OF PLAY:** PSC shall play all games in accordance with the rules of the Federation International Football Association (FIFA). PSC teams shall play in accordance with any exceptions to or modification of FIFA rules adopted by the league with which PSC is affiliated. Team size shall be limited according to the following:

U-6 -----	6-8 players	
U-8 -----	11 players	U-14 ----- 16 players
U-10 -----	14 players	U-16 ----- 16 players
U-12 -----	16 players	U-19 ----- 16 players

The Executive Council may permit two (2) additional players per team in the U-10, U-12, U-14, U-16, and U-19, and one (1) additional player in the U-8 with the coach's consent. All recreational teams are subject to additional players to fill their roster until the first game of the season. Then, if the coach desires, he may request players to fill out his/her roster by quantity, but not by name.

**\*\*NOTE\*\*** Micro's base of play is (3 vs 3) or (4 vs 4) depending on player availability.

Sec. 7. **PLAYING YEAR:** The playing year shall be from August 1st to July 31st. The playing year shall be divided into two seasons, fall and spring. All registration rules

apply to both seasons. Participants shall be assigned to age groups prior to the fall season. At the beginning of the fall season, all teams will be considered new teams.

Sec. 8. **TRANSFERS / REQUEST:** A player may be allowed one transfer per year within the PSC if the procedures for a transfer are followed and the Executive Council approves the request.

A. A parent/guardian of a player shall request a transfer in writing and submit it to the Registrar. This may be done at the time of registration on the registration form. IT CANNOT CONTAIN A SPECIFIC REQUEST TO A SPECIFIC TEAM. The request must contain one of the following reasons:

1. Household moved out of the team formation area.
2. Irreconcilable differences between the player and other players on the team, or the coach, or assistant coach.
3. Parent/guardian has become a coach of a team different than the player's and the team is in the same age group as the player's team.

B. A coach shall request a transfer of a player on his/her team by submitting it in writing to the Registrar and citing irreconcilable differences with the player or the player's parent/guardian.

C. Transfer approval places the affected player at the top of the waiting list, and he/she shall be offered a position on a team needing a player except for the previous season's PSC first place team.

D. Transfer & Request denials: Transfers will not be allowed to a third team in one year. The only alternative is to sit out the remainder of the year.

All transfers & requests will be handled with the utmost care and consideration. Contact between the involved PSC members will be kept to the minimum necessary to investigate facts surrounding the transfer request. Harassment, team soliciting, etc. will not be tolerated and carries the same penalties under Suspensions (see Article V Sec. 12).

Sec. 9. **PSC EQUIPMENT:** All equipment belonging to the PSC shall be accounted for.

A. Administrative Equipment: Must be turned in at the end of office or upon resignation to a member of the active Executive Council.

B. Coach Equipment: Equipment shall be signed for by the coach at the beginning of each season. Coaches will not give equipment to any player or parent to take home. Coaches shall turn in all equipment at the end of the spring season or immediately upon resignation to the V-P/A. For purposes of inventory.

C. Equipment: Includes but is not limited to: notebooks, bags, keys, balls, cones, nets, bibs, player cards, staplers, files, etc.

Sec. 10. **REFEREES:** Referees at PSC games shall be employed by and under supervision of the league with which PSC affiliates. Complaints about the referee competence or conduct should be made to the league office. PSC shall be committed to recruiting persons of good character, who are interested in promoting soccer, to be referees and shall refer such persons to the league office for training and employment.

**\*\*NOTE\*\*** Coaches, spectators, and players are not to have negative verbal and/or

physical confrontations with referees before, during, or after games. Save remarks for the game cards.

**Sec. 11. GRIEVANCES:**

A. Grievance/Conduct Committee: Is appointed by the Executive Council, which shall consist of 3 members. These should include: a coach, a parent, and a referee.

B. PSC Member Grievances: Grievances of any kind against a player, coach, member, parent, or officer of PSC shall be filed with any officer within 3 days after the occasion of the grievance. When filing a grievance, it must be in writing and clearly define the alleged offense, identifies the parties involved, list the names of any witnesses, and must be signed by the complainant. The Secretary shall forward the grievance to the President, and he/she shall meet with the appointed Grievance/Conduct Committee and the respective group Director within seven days. A decision must be rendered within 2 weeks by the Grievance/Conduct Committee, it shall be given to the Secretary in a written report to be placed on file and presented to the President. A member of the Grievance/Conduct Committee shall inform the parties involved of the decision within 24 hours. This decision shall recommend what action (based on state guidelines) is necessary to resolve the grievance and be presented at the next Executive Council meeting to be placed in the minutes. Grievances will be declared null and void when they are improperly filed, go beyond the time limit, or are not in the jurisdiction of the PSC club. Decisions made by the Grievance/Conduct Committee are not subject to appeal.

C. Non-Member Grievances: If filing a grievance against a player, coach, member, referee, or officer of another club, the grievance must be filed as defined above (see Article V Sec. 11B) to any officer within 3 days.

**Sec. 12. SUSPENSIONS:** All members, parents, coaches, officers, and players of PSC are subject to suspension from PSC for misconduct or unsportsmanlike behavior on or off the field of play or in connection with any PSC event and any violation of NSSA rules. This will include calling officers, members, or coaches at their place of employment, trying to stack teams, or harassment of officers when players are not placed on teams which the parent(s) or player(s) request. Causes for suspension are to be filed in the same manner as grievances (see Article V Sec. 11B). The President shall meet with the Grievance/Conduct Committee and appropriate Director to review and rule on any report about such conduct. Decisions of the Grievance/Conduct Committee and the Executive Council are not subject to appeal. All suspensions will follow state and club guidelines. Guidelines for penalties will include warnings, inability to coach a game, inability to watch a player's game, and player(s) card removal preventing playing when initial penalty is not observed.

**ARTICLE VI  
CONTRACTS, LOANS, CHECKS, DEPOSITS**

**Sec. 1. CONTRACTS:** The Executive Council may authorize any officer or officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of or on behalf of the PSC, and such authority may be general or confined to

specific instances.

Sec. 2. **LOANS:** No loans shall be contracted on behalf of PSC and no evidence of indebtedness shall be issued in the club's name unless authorized by a resolution of the Executive Council. This authority may be general or confined to specific instances.

Sec. 3. **CHECKS, DRAFTS, ETC.:** All checks, drafts, or other orders of payment of money, notes, or other evidences of indebtedness issued in the name of PSC, shall be signed by such officer or officers, agent or agents of the PSC in such manner as shall from time to time be determined by the resolution of the Executive Council.

Sec. 4. **DEPOSITS:** All funds of the PSC not otherwise employed shall be deposited from time to time to the credit of the PSC in such banks, trust companies, or other depositories as the Executive Council may select. A primary goal of these funds is for the establishment of a soccer complex. To be owned and operated by the PSC.

## **ARTICLE VII FISCAL YEAR**

The fiscal year of the PSC shall begin on the first day of January and end on the last day of December in each year.

## **ARTICLE VIII PARLIAMENTARY AUTHORITY**

The rules contained in the current edition of Robert's Rules of Order, newly revised, shall govern in all cases to which they are applicable and when they are not inconsistent with these addendums and any special rules of order the Executive Council may adopt. Violation of such rules shall not invalidate any action taken at a meeting of the officers or membership unless the objecting party shall file his/her written dissent to such action with the person acting as the Secretary of the meeting before the adjournment thereof or shall forward such dissent by registered mail to the Secretary of the Executive Council on the next business day after the adjournment of the meeting. Such right to dissent shall not apply to a person who voted in favor of such action.

## **ARTICLE IX AMENDMENTS**

These addendum's may be altered, amended, or repealed and new addendums may be made by the Executive Council with the agreement of a two-thirds (2/3)-majority vote of members present at a general meeting.

## **ARTICLE X DISSOLUTION**

If the PSC should dissolve for any reason, then it shall be the responsibility of the

Executive Council to distribute the PSC assets and dissolve as stated in the Articles of Incorporation.